



SWAMI VIVEKANAND SUBHARTI UNIVERSITY  
DIRECTORATE OF DISTANCE EDUCATION

**APPLICATION FORM FOR PROVISIONAL CERTIFICATE/DIPLOMA/ FINAL DEGREE**

Admission Batch : .....  
Enrollment No. : .....  
Aadhaar No. : .....  
Course : ..... A.F. Code: .....  
Name of the Student (in English) : .....  
विद्यार्थी का नाम (हिन्दी में) : .....  
Father's Name (in English) : .....  
पिता का नाम (हिन्दी में) : .....  
Mother's Name (in English) : .....  
माता का नाम (हिन्दी में) : .....  
Complete Address for Correspondence : .....  
.....  
Pin Code : ..... Contact No.: .....  
E-mail ID : .....

Paste box-sized  
photograph of  
candidate, duly  
attested by  
gazetted officer.

Do not use pin or  
stapler

**Details of the Examinations:**

Year	Roll No.	Maximum Marks	Marks Obtained
I Year			
II Year			
III Year			

The details/information furnished above is true to the best of my knowledge and nothing has been concealed. If anything is found incorrect, I shall be responsible. I am ready for any punishment decided by the University.

(Full Signature of the Candidate)

**For DDE SVSU office use**

Received Rs.....as fees for provisional certificate/diploma/final degree. The above student does not have any dues against him.

DD/Receipt No. \_\_\_\_\_ Amount \_\_\_\_\_ Date \_\_\_\_\_

Bank. \_\_\_\_\_

**[Accounts Officer]  
DDE, SVSU**

Issue Provisional Certificates/Diploma/Final Degree

**Incharge (Admission)**

**Incharge (examination)**

**[Director]**

**Checklist for Documents to be Attached**

- ❖ Photocopy of Aadhaar Card
- ❖ Photocopy of High School Mark sheet & Certificate
- ❖ Photocopy of Intermediate Mark sheet & Certificate
- ❖ Photocopy of Graduation Final Year Mark sheet (only applicable for PG Courses)
- ❖ Photocopy of All year mark sheets for the current course

**Note –** 1. Read the form carefully and all columns to be filled mandatory.  
2. All Documents should be duly attested.  
3. Fee Applicable For (i) Final Degree - Rs.2500, (ii) Provisional Degree – Rs. 500 (DD of any Nationalized Bank)